### Leadership Process

Thank You for Attending this **Results** Zoom Meetings Live Today and Library Content Soon Powered by YOU NET RESULTS **Continuing Leadership Thinking** Leadership is a Process.... When Utilizing YOU TOOLS

### Leadership Process

### You Net Results **Premier** Automotive Guide Brian Gillis



### **Leadership Process**

About Brian Gillis...

- 25 Plus Years operating auto repair shops in Texas, Georgia and Colorado, multi unit stores
- Hired and Trained over 2000 staff members
- Budgeting and Profits Brian's Specialty
- Smooth as silk with customers
- Polished and Professional
- Seasoned Automotive Veteran
- Owner and Founder of YOU NET RESULTS



### Leadership Process

### YOU **TOOLS.. Confidence** COACHING GROUPS BUILD CONFIDENT LEADERS for Auto Repair Shop Owners and Staff

- Define confidence in you own words
- What do you have to do to become a confident leader?
- What does each of your staff members need to do to be come confident?

### Leadership Process

#### YOU TOOLS.. Why? Results Mantra

At **You Net Results**, we facilitate **coaching groups** for auto repair shop owners, so you <u>reach</u> a **turnaround point** where you <u>emerge</u> from the experience moving from a **business owner** to a **confident business leader** <u>eliminating</u> your **silent thieves**.

> Reaching your turnaround point <u>Emerging</u> from your experience <u>Eliminating</u> your silent thieves Reaching – Emerging – Eliminating

### Leadership Process

#### YOU TOOLS.. Silent Thief

- How long are you going to let *Silent Thieves* rob your automotive repair shop? With **Poor**:
- Leadership and Management Processes
- Front Counter Processes \*How-to Manual
- People Staffing Processes \*Daily Operations
- Financial Processes
- > Do **YOU** need to stop the theft of your future?
- Are YOU willing to do what it takes? If YOU don't fix the silent theft – YOU might as well put the key under the door...and not come back tomorrow!



### **Leadership Process**

Mastering Your Results Powered by **YNR BIG THREE: 1:** Counter **2**: Staffing **3**: Operations **Brian's Know-How and Experiential SIX** 1. LD-YNR – 0100 - Leadership Process 2. MG-YNR – 0200 - Management Process 3. GM-YNR – 0300 - General Manager Process 4. FP-YNR – 0400 - Financial Process 5. DO-YNR – 0500 - Daily Operations Process 6. PP-YNR – 0600 - People Process

### Leadership Process

#### YOU TOOLS

YOU NE

# It's easy to build a leadership process but it's easy not to!

# How-to build Your Leadership Process 6 Steps 1. Thinking 2. Words 3. Action 4. Habits 5. Perseverance 6. Attainment

### Leadership Process

#### YOU **TOOLS.. Today's Agenda** (See Next Slide for more SOPs) Brian's Know-How and Experiential

- 0100 SOP Overall Leadership Process (on 8.4.20)
- 0100-1 SOP Paint Your Picture for Each Year (on 1.4.22)
   SOP Formation and Review and Update
- 0101 SOP Leadership Lives in You
- 0102 SOP Six Steps (on 9.22.20)
- 0103 SOP Five Tool Player
- 0104 SOP Results Coaching Systems & Process
- 0105 SOP WOIT (Working on it Tuesday) (on 9.22.20)
- 0106 SOP Leadership Four Level Test (on 11.24.20)
- 0107 SOP Moving From Business Owner to Business Leader
- 0108 SOP TTI Assessment
- 0109 SOP Eliminating the Silent Thieves (on 1.26.21)
- 0110 SOP TOP 10 Things a Leader Must do Well
- 0111 SOP The FIVE Tools of No-Reverse Leadership (on 3.23.21)
- 0112 SOP Mastery LD-0020 Your Primary Aim Review

### **Leadership Process**

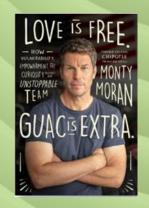
#### YOU TOOLS.. Today's Agenda

- 0113 SOP Leadership Confidence Review (on 4.29.20)
- 0114 SOP Implement it Execute it Habitize it (10.2019 during TAT Reunion)
- 0115 SOP Multi Store Discussion with Kerry, Rob and Mike
- 0116 SOP Shop Acquisition Made Simple by Greg Sands (360 Virtual)
- 0117 SOP Getting and Achieving Buy-In

#### Monty Moran's - Leadership OR Management

Leadership is about getting someone to do something for themselves Management is about getting someone to do something for you Leadership is about, you know, well, in short it's about love it's FREE Management is really about manipulating people Essentially: While management is hard. Leadership done right is not.

- 0118 SOP Overall Managing or Leading Defined by Monty
- 0118-1 SOP The One Thing General Manager
- 0118-2 SOP -
- 0118-3 SOP Top 10 Things Exercise Pick Three (Covered 1.11.22)



# YOU NET

### **Leadership Process**



#### YOU TOOLS.. Today's Agenda

#### Monty Moran's - Leadership OR Management....

- 0118-4 SOP Empowerment "The Holy Grail of Leadership" (covered 2.1.22)
- 0118-5 SOP Twelve Tactics to Create a Feeling of Empowerment (covered 1.18.22)
- 0118-6 SOP Communication (covered 3.15.22)
- 0118-7 SOP Ensuring Excellent Operations (covered 2.15.22)
- 0118-8 SOP Hiring the Right People (covered 3.8.22)
- 0118-9 SOP Creating a Strong Culture with One-on-Ones (covered 11.22.22 & 2.22.22)

#### Financial Now – When – Exit - Recipes

- 0119 SOP Now Recipe
- 0120 SOP When Recipe
- 0121 SOP Exit Recipe

### Leadership Process

#### YOU TOOLS.. Today's Agenda

0122 - SOP – WWYD What would you do? 122 Series
 Leadership Zoom (1.3.23)

Topic: ?

Leadership Zoom (11.1.22)

Topics: Are you getting co-op money? How are you training your folks?

A players and B players, the 2nd swing

#### Leadership Zoom (9.6.22)

Topic: How to improve tech productivity, considering the Type of work, PMI focus with oil

changes, Too many large jobs we need more gravy work,

#### Leadership Zoom (7.26.22)

Topic: Hero or Idiot... How to handle the intermittent

failures without getting your lunch eaten....

### Leadership Process

#### YOU TOOLS.. Today's Agenda

- 0122 SOP WWYD What would you do? **122 Series continued...**
- Leadership Zoom (6.28.22)

Topic: Methods to improve employee retention

Leadership Zoom (5.24.22)

**Topic:** Which marketing dollars creates the best ROI on the

Investment, Magazines, Direct Mail, Social Media, Texting, Lost clients, etc.?

Leadership Zoom (5.3.22)

Topics: 1. Do you pay your people for training?

- 2. Are you using a progressive labor matrix
- 3. Share experience with loaner cars.

### Leadership Process

#### YOU TOOLS.. Today's Agenda

0123 - SOP – Leadership BONUS 123 Series
 Leadership Zoom (Covered 8.2.22)

Topic: Health Care for Staff Members & Check Washing

Leadership Zoom (Covered 8.9.22)

Topic: Pitfalls of Working IN Too Much & Not On It Enough

• 0124 – SOP – E-Myth 124 Series

Leadership Zoom (Covered 11.8.22)

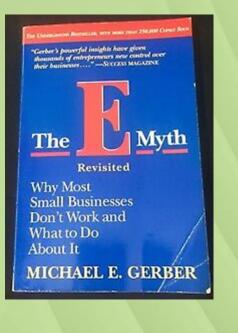
**Topic:** E-Myth Overview

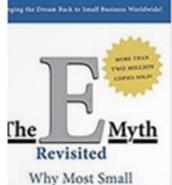
Let's Define Leadership / Money / Management / People

- 4 Step Learning Process
- **Mastering Your Results**
- Mastery Spreadsheet Many Tabs

Overall Look Tab / Book Summary Tab

### Leadership Process Mastery Resource





Why Most Small Businesses Don't Work nd What to Do About It

The World's of Small Buckeyes Core

### Leadership Process

• Let's Define Leadership...

### Leadership Process

• Let's Define Money...

### Leadership Process

• Let's Define Management...

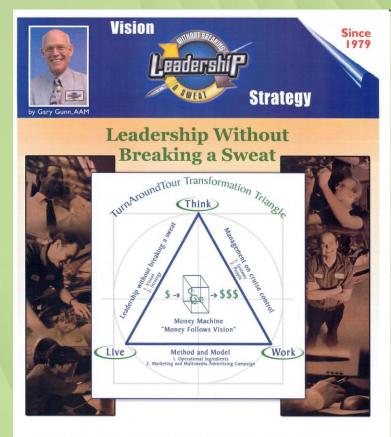
### Leadership Process

• Let's Define People...

### Leadership

- Vision
- Strategy

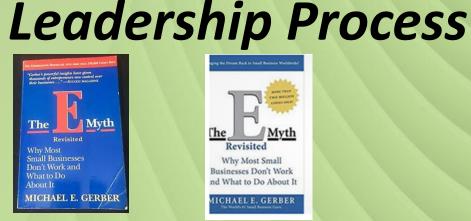
### Leadership Process

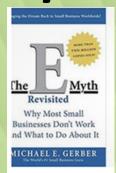




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Leadership

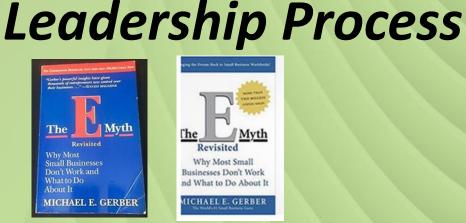


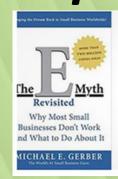


- Worksheets Mod 1
- GN-0001 Intro to Mastery Stage 1 Mod 1
- LD-0001-Intro-to-Mod-1-Foundations-of-E-Myth-Leadership
- LD-0010-E-Myth-Point-of-View
- LD-0020-Your-Primary-Aim
- LD-0030-Your-Strategic-Objective
- LD-0040-Your-Company-Story
- LD-0050-Key-Strategic-Indicators
- LD-0060-Key-Frustrations-Process
- LD-0070-Characteristics-of-the-E-Myth-Manager
- LD-0080-E-Myth-Point-of-View-in-Action
- LD-0090-Managing-Your-Time (1)

- ENH LD0090\_ManagingYourTime 5) LD0020\_YourPrimaryAim LD0030\_StrategicObjective LD0040\_YourCompanyStory LD0050\_KeyStrategicIndicators LD0060\_KeyFrustrationsProcess LD0070\_E-MythManager LD0080\_E-MythPointOfViewInAction LD0080\_ENH\_Rating LD0080\_ENH\_Tracking LD0090\_ENH\_TimeLog
- LD0090\_ManagingYourTime

#### Money





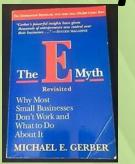
- Mod 3 Worksheets
- FN-0001 Emyth Money Fundamentals
- 🔑 FN-0010 Your Accounting System
- 🔊 FN-0020 Financial Statements that Make Sense
- FN-0030 Your Basic Operating Budget
- 🔊 FN-0040 Your Cash Plan
- FN-0050 Business Control Systems
- FN-0060 Business Development Process

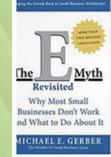
FN0010\_YourAccountingSystem FN0020\_FinancialStatementsThatMakeSense FN0030\_YourBasicOperatingBudget\_pg.20-25 FN0030\_YourBasicOperatingBudget\_pg.26 FN0040\_YourCashPlan\_pg.21-23 FN0040\_YourCashPlan\_pg.24 FN0050\_BusinessControlSystem FN0050\_ENH\_ReportCard FN0060\_ENH\_PricingGrid FN0060\_FinancailStrategies\_pg.22-23 FN0060\_FinancialStrategiesRightPath\_pg.24-26

### Leadership Process

#### Management

- 🛯 Worksheets Mod 4
- 🔒 GN-0020 Sytems Evaluation
- 🔏 GN-0030 Systems Innovation
- 🔏 MG-0001 Foundations Of Emyth Management
- 🔏 MG-0010 Your Business Systems Strategy
- 🔏 MG-0020 Your Organizational Strategy
- AG-0030 BDM for Employees
- 🔑 MG-0040 Developing Your People
- 🔏 MG-0050 Position Contracts
- 🔏 MG-0060 Working Relationships that Work
- 🔏 MG-0070 Your Controlling Calendar System
- 🔏 MG-0080 Operations Manuals (How-To Manual)
- MG-0090 Systems Design and Documentation





- MG0010\_YourBusinessSystemsStrategy
- MG0020\_YourOrganizationalStrategy
- MG0030\_BusinessDevelopmentMeetingsEmployees
- MG0040\_DevelopingYourPeople
- MG0050\_PositionContracts
- MG0060\_WorkingRelationshipsThatWork
- MG0070\_YourControllingCalendarSystem\_pg.22-29
- MG0070\_YourControllingCalendarSystem\_pg.30
- MG0080\_OperationsManuals
- MG0090\_SystemsDesignAndDocumentation

#### People

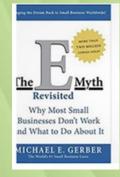
And 9 Worksheets

AG-0100 Your Recruiting Process

AG-0110 Your Hiring Process

Leadership Process





MG0100\_YourRecruitingProcess\_pg.16,18-29 MG0100\_YourRecruitingProcess\_pg.17 MG0110\_YourHiringProcess

### Leadership Process

### Leadership Process

### What are? Leadership YOU TOOLS

- They are built for YOUR NET RESULTS
- Designed to help YOU be in Process
- TAP Turnaround Point Book...Gary Gunn's Voice in Print and Audio
- Moving from business owner to business leader (BO to BL)
- Leadership Silver Bullets do not exist

### Leadership Process

### YOU **TOOLS**

- Are you a level 1 leader?
- Are you a level 2 leader?
- Are you a level 3 leader?
- Are you a level 4 leader?
- Please take this Leader Level Test:

### **Leadership Process**

#### YOU **TOOLS**

 Level 1 leaders: are working in the business every day, writing up customers, fixing cars, ordering parts; selling jobs....you are a staff member of your business....you have a job. We call this caught in the vortex of daily operations. If this is where you want to be GREAT...Level 1 is working for you.

### **Leadership Process**

### YOU TOOLS

 Level 2 leaders: are managing creating and managing using a systemic approach and getting things done through other people, and occasionally jumping in and helping. If this is where you want to be GREAT...Level 2 is working for you.

### **Leadership Process**

#### YOU TOOLS

 Level 3 leaders: are above the daily vortex and has successfully hired and training a manager as a level 2 leader. You are experiencing some freedom of business ownership. You are not necessary every day to make your business run smoothly. If this is where you want to be GREAT...Level 3 is working for you.

### Leadership Process

#### YOU **TOOLS**

• Level 4 leaders: are FREE from the business; they have a level 3 leader plus a level 2 manager coached and trained to work the business for them. You are now free to roam the fields of life looking for your next adventure. If this is where you want to be GREAT...Level 4 is working for you. Remember any level works it all depends on what you want...that's a personal decision. I know from personal experience whatever level leaders I spend time with that will up my game.

### **Leadership Process**

### YOU **TOOLS**

- Three "P" Triangle People-Process-Profit
- Five YOUTOOL Player
  - 1. Financial 2. Leadership 3. Management
  - 4. Strategic 5. Tactical
- WOIT Working on it Tuesday
- PAHR Prepare Attract Hire Retain
- Behavior Never Lies by Richard Flint

### Leadership Process

### YOU **TOOLS**

- Slight Edge book by Jeff Olson
- Lotus Code by Mark Yarnell
- E-Myth Mastery Leadership Module
- LWOBAS
- SMS SBS STS SPS SOS
- No Reverse Club

### Leadership Process

#### YOU **TOOLS**

YOU NE

John C. Maxwell

- Five Levels of Leadership
- 21 Laws of Leadership
- Developing the Leader With YOU
- Developing the Leaders Around YOU

### Leadership Process

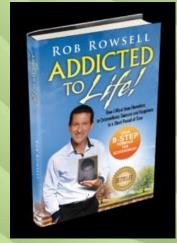
#### YOU TOOLS

- Go for No by Richard Fenton & Andrea Waltz... Go For No Breakthrough Pak (BUY Link), Hard Copy of Book (BUY LINK), 2 CD Pack Audio (BUY LINK),
- A function of leadership's ability to enlist others to fail with and for them, because if individual failure means individual success, then group failure equals team success!
- Coaching for Improved Work Performance by Ferdinand F. Fournies (<u>BUY Link</u>)

### **Leadership Process**

### YOU **TOOLS**

- ALL-In ATL Community (Web Link)
- Addicted to Life (ATL)by Rob Rowsell (BUY Book)
- ATL Quarterly Strategic Action Plan
- ATL 8 Step Building Blocks
- ATL Action Guide (Get it Link)



## Leadership Process

### YOU TOOLS

**Essential YOU Leadership Process Tools** 

- 1. SMS Staff Mentoring Session
- 2. SBS Staff Behavior Session
- 3. STS Staff Training Session
- 4. SPS Staff Potential Session
- 5. WOIT Working On It Tuesday

## Leadership Process

### YOU TOOLS

- 1. SMS Staff Mentoring Session
- Once per week per staff member for 15 minutes
- Not Coaching just Mentoring
- Monkeys go with staff members
- 80% rule

## Leadership Process

### YOU TOOLS

2. SBS – Staff Behavior Session

- When needed
- Coaching Session not Mentoring
- Short 1-3 minutes
- Three C's...Concern Cause Correction
- Acceptable (90%) or Unacceptable (10%) Behavior Session

## Leadership Process

### YOU **TOOLS**

### 3. STS – Staff Training Session

- The fix that always works: STS \*20-10-10 Program You have heard me talk about it many times it's about executing the STS Systems Training Session....Here is how it works the best. Follow the steps below and watch the magic begin before your very eyes.
- **1.** Your STS will be held once per week for 20 minutes (You set the time 52 weeks per year) all staff members will attend no exceptions.
- **2.** Your STS will be on a 10 week topic rotation.
- **3.** Your STS will be affiliated by the owner for the first 5 sessions, and then you will pass the facilitation around to all staff members. Let them experience facilitating the sessions.
- **4.** Your STS first assignment will be to select 10 Key Systems from the time you get the customers keys until you give them back, that make your business run successfully, please include all your staff in these system selection process.
- **5.** Your STS staff will review, write and train on one system per week for 10 weeks; you will repeat this for the rest of your business career, forever and ever.
- Quick Review: 20 Minute Sessions Weekly forever, 10 Key Systems written, 10 Week Rotation

## Leadership Process

### YOU TOOLS

4. SPS – Staff Potential Session

- Once per week for 20 minutes
- Sell and Tell the WHY story
- Every Car is a Story
- Directional Vision sharing
- Concept / Method and Model Review

## Leadership Process

### YOU TOOLS

5. WOIT – Working on it Tuesdays

- Work on You
- Work on Strategical items
- Work away from your business
- Attend all You Net Results Zoominars
- Rotate the Zoominar topic focus on it until next Tuesday (Tuesday to Tuesday Rotation)

## Leadership Process

### YOU **TOOLS**

- No Reverse...By Gary Gunn
- I want to share this story with you to make a point.
- The first time I saw her, I fell in love. She was a beauty Sleek Clean Radiant. As soon as I spied the 1962 Ford Thunderbird at the used car lot, her shiny exterior and killer interior beckoned me. I knew this was the car for me. So I plunked down \$800 and purchased my first car.
- But there was a problem lurking inside my prized possession. A few months after I bought my T-Bird, it suddenly became particular about which way I could go. It allowed me to go forward, but I couldn't go backward. The T-Bird had no reverse.
- Although not having a reverse is a problem in a car, sometimes it's good for us to be a little like, my T-Bird. We need to keep going forward without the possibility of putting our business into reverse.
- We need to press forward to our dreams and goals. If you feel you're in reverse in your business thinking, actions, behavior, attitude, spirit, staffing, advertising, habits, dreams and visions. Perhaps a new perspective will get your T-Bird moving again.
- 1962 Ford Thunderbird Outstanding TV Ad YouTube
- <u>http://youtu.be/5CbpCZkAHAY</u>

## Leadership Process

### YOU **TOOLS**

#### E-Myth Mastery Mod 1: Leadership

NH LD0090 – Managing Your Time GN-0001 – Intro to Mastery Stage 1, Mod 1 GN-0001 – Intro to Mastery Stage 1 Mod 1 LD-0001 – Intro to Mod-1: Foundations of E-Myth Leadership LD-0010 – E-Myth Point of View LD-0020 – Your Primary Aim LD-0030 – Your Strategic Objective LD-0040 – Your Company Story LD-0050 – Key Strategic Indicators LD-0060 – Key Frustrations Process LD-0070 – Characteristics of the E-Myth Manager LD-0080 – E-Myth Point of View in Action LD-0090 – Managing Your Time LD0080 – ENH Rating LD0080 – ENH Tracking LD0090 – ENH Time Log LD0090 – Managing Your Time

- True or False for you? Why?
- Does this statement sound familiar?
- Do you subscribe to this theory?
   Your Leadership is about disappointing your people at the rate they can handle it.